



Tender Document for the purchase of PET Bottles

Within jurisdiction, Navsari Agricultural University, Navsari

Principal and Dean
APSEE College of Horticulture and Forestry,
Navsari Agricultural University
Navsari 396 450

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Tender Document for the purpose of PET Bottles

Within jurisdiction, Navsari Agricultural University, Navsari

Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari invites tender for the purchase of Food grade PET Bottles with PP cap. The detail terms and conditions and tender document is available on www.nau.in under tender section.

1	Period for tender document downloading	15/07/2016 to 07/08/2016 up to 18:00 Hrs
2	Last date of Tender submission	08/08/2016 up to 17:00 Hrs
3	Last date of submission of sample bottles, tender fee, EMD and other documents by RPAD/Courier/Speed Post	08/08/2016 up to 17:00 Hrs
4	Probable date for verifying physical documents and opening tender	10/08/2016
5	Bid validity period	Till end of this financial year <i>i.e.</i> 31/03/2017
6	Estimated Quantities (Variable)	Approx. 1,00,000 bottles of 200 ml and 10,000 bottles of 750 ml
7	Tender Fees	Rs. 500/- (Non-refundable)
8	Earnest Money Deposits (EMD)	Rs. 10,000/-
9	Tender submission/ Communication address	Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari- 396 450

Further details can be obtained from the above office during working hours. Details are also available on website www.nau.in

Place: Navsari
Date: 14/07/2016

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Principal
ACHF, N.A.U., Navsari

ASPEE College of Horticulture and Forestry
Navsari Agricultural University, Navsari
Minimum Specifications (Rest to be filled by the party)

Sr. No.	Item	Specifications	Quantity (Approx.)
a.	Food Grade PET Bottles with cap (Virgin Plastic)	<p>Material: Food Grade PET (Bottle), PP (Cap) Capacity: 180-200 ml Weight: 16-18 g Colour: Transparent Shape: Round with beads, can be withstand at 75-80°C. Cap must be of good quality and easy to close and open. Cap must be seal bottles air tightly. Cap turning – 2 – 2.5 Colour of cap: Red Cap must be without inner and must have grove for make the bottle airtight seal. 5% Cap must be supplied extra Bottles must be free from any defects and must be clear transparent in appearance</p>	1 lakh
b.	Food Grade PET Bottles with cap (Virgin Plastic)	<p>Material: Food Grade PET (Bottle), PP (Cap) Capacity: 750 ml Weight: 25-30 g Colour: Transparent Shape: Round with beads, can be withstand at 75-80°C. Cap must be of good quality and easy to close and open. Cap must be seal bottles air tightly. Colour of cap: Red Cap must be without inner and must have grove for make the bottle airtight seal. Cap turning – 2 – 2.5 5% Cap must be supplied extra Bottles must be free from any defects and must be clear transparent in appearance</p>	10000

Check List Documents (Documents submission)

Sr. No.	Check List Documents (Documents submission Online and post/courier)	Remarks
1.	Tender Fee: Demand draft of Rs. 500/- (Non-Refundable).	Mandatory
2.	EMD : Demand draft of Rs. 10,000/- (Refundable).	Mandatory
3.	Company Registration Certificate	Mandatory
4.	Last 3 Year Income Tax Returns of assessment year 2013-14, 2014- 15, 2015-16	Mandatory
5.	VAT Registration Certificate if applicable	Mandatory
6.	Purchase Order of similar product supplied in Gujarat in last 3 years.	Mandatory
7.	Warranty/Guaranty policy of the product	Mandatory
8.	Bottles of all the categories (Photographs for online and sample bottle through post/courier	Mandatory

Terms and Conditions

1. Rates should be inclusive of all taxes, Octroi, F.O.R. to our factory at Navsari Agricultural University, Navsari
2. Parties' should have minimum production capacity of 10,000 bottles per day and can supply 20,000 bottles at alternate day
3. Since supply of the bottles is most important during the crucial period of higher demand of the product packed in the bottles in the season, parties selected for the supply and failed to supply the committed quantities will be rejected immediately without notice and another party will be selected for the supply of the bottles in next purchase.
4. The prices approved once will be valid till end of financial year *i.e.* 31/03/2017 and cannot increase rates under any circumstances; like hike in the prices of raw materials, transportation, *etc.*
5. Validity of the tender may be extended further on the mutual agreement of both supplier and university.
6. Parties are bound to supply the materials at the approved price else their EMD will be forfeited and will not be considered for the future bidding
7. Uniform quality of the product as per the specification must be maintained throughout said period.
8. Parties must send sample bottles to the office of Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari 396 450 (Gujarat). Lowest price shall not be only criteria since our main emphasis will be on quality of the product quoted.
9. If asked, party should submit the Quality Testing report of the product from the recognized laboratory at their own cost. Similar quality must be maintained throughout the supply.
10. The committee setup by the Navsari Agricultural University shall be empowered to reject any or all the tenders without giving any justification. This shall not be challengeable in the court.
11. No correspondence shall be entertained after submission of tenders
12. Delivery should be immediately after the placing of the order
13. No advance payment will be entertained but, it will be through account payee cheque only and all the process of payment will be done only after the receiving of material which can take at least 10-15 days. Parties have to submit triplicate bill at time of delivery.
14. The EMD will be forfeited if, the supply is not made within the Stipulated period and as per the specification and will have to collect at your own cost.
15. No penalty or penal interest will be paid due to delay in payment on account of unforeseeable reasons.
16. Payment will be made only after the receiving of the goods in our premise in proper condition.
17. Discount if any offered, may please be specified.

18. Authorized dealer should enclose authorization certificate (Attested photo copy) of manufacturing company.
19. In case of dispute, decision of the Navsari Agricultural University, Navsari will be final and acceptable to all the parties.
20. The jurisdiction for any legal dispute shall be Navsari District only.
21. Bidding should be done as per the ANNEXURE-I (Enclosed) and bid for final rate per unit clear including every taxes and other costing on FOR Navsari basis. Any other format will not be considered.

Tender fee & Earnest Money Deposit (EMD)

The bidder shall furnish tender fee amounting to Rs. 500 (Five Hundred only) and an Earnest Money Deposit amounting to Rs. 10,000 (Rupees Ten Thousand only). There should be two separate draft for the tender fee (Rs. 500) and EMD (Rs. 10,000/-).

Tender Fee: Tender shall be accompanied by a tender fee, without which tender will not be considered. The amount should be deposited in the form of Bank Draft (drawn) or bankers' cheque in favor of "**Assistant Adm. Officer, ACHF, NAU**" payable at Navsari.

Refund of Tender fee: The tender fee is non-refundable.

Earnest Money: Tender shall be accompanied by an earnest money (Rs. 10,000/-), without which tenders will not be considered. The amount should be deposited in the form of Bank Draft (drawn) or bankers' cheque in favor of "**Assistant Adm. Officer, ACHF, NAU**" payable at Navsari.

Refund of earnest money: The Bank Draft (drawn) or bankers' cheque of Earnest money of unsuccessful bidder shall be refunded soon after finalization of purchase procedure. The EMD of the successful bidder will be retained till the bid remain valid and will be returned as per the terms of the university on request and submission of original receipt.

Tender fee, EMD and Document submission address:

Principal
ASPEE College of Horticulture and Forestry,
Navsari Agricultural University,
Eru Char Rasta,
Navsari- 396 450

Forfeiture of earnest money: The earnest money will be forfeited in the following cases:

- When bidder withdraws or modifies the offer after opening of tender but before acceptance of tender.
- When bidder does not execute the agreement if any, prescribed within the specified time.
- When bidder fail to commence the supply of the items as per supply order within the time prescribed.
- Bidder does not accept the purchase order.
- If the quality of the product is found substandard any time.

ANNEXURE-I

‘QUOTATION FOR THE Food Grade PET Bottle with PP Cap’ <Parties’ letter head’>

Date:

Sr. No.	Items	Appox. Quantity	Rate per unit including all taxes (FOR Navsari)
1	200 ml PET bottles (Food Grade) (As per specification)	1,00,000	
2	750 ml PET bottles (Food Grade) (As per specification)	10,000	
	Total		

Declaration

We, the undersigned have read and examined all the details of tender document for the Food Grade PET bottles as well as terms and conditions and agree with the same. We are bidding our final rate as per above and will bound to supply material in stipulated time.

Place:

Date:

Signature

Telephone Number:

Email:

Name and Full
address, Seal
with signature